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DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
September 13, 2017
MINUTES

WORKSHOP

Call to Order was made at 6:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Ron Hough, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Motion to close the workshop and open executive session regarding personnel and potential litigation on enforcement actions was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries

****EXECUTIVE SESSION****

Motion to close the executive session and reopen the workshop was made at 6:24 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

The following items were discussed during the workshop:

- Akenac Park Electrical Plan
- Pike County Association of Township Officials
- Census Form
- Akenac Park – gate closure; Library
- Pier Update

Motion to adjourn the workshop was made at 6:47 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, Ron Hough, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda- Mr. Hammond inquired about a decision on constable services; Mr. Witkowski on motion #9.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated August 23, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated August 23, 2017** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$15,628.93** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$6,865.65** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS

5. **Motion** to accept the resignation of Thomas Ryan from the Delaware Township Planning Commission effective September 5, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The Supervisors requested a letter be sent to Mr. Ryan thanking him for his time spent on the Planning Commission.

6. **AMENDED Motion** to accept letters of interest and advertise to fill the vacancy on the Delaware Township Planning Commission was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to accept the following lot improvement as recommended by the Delaware Township Planning Commission at their meeting on September 5, 2017:

- a. Wright – ME 4-404-13A

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

8. **Motion** to advertise a Board of Supervisors budget workshop for fiscal year 2018 for Friday, October 6, 2017 from 7-9pm at the Township Municipal Building was made by Ms. Neufeld with a second by Mr. Hough. Voting: Hough, Neufeld. Nay: Henderson. **Motion** carries.

9. **Motion** to instruct the Township Zoning Officer to grant property owners Elisabeth Cologne-Szymanski and James Szymanski a zoning permit with conditions as outlined in correspondence dated September 8, 2017 with the removal of condition #11 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Retroactive Motion** to approve Ball Park Road Pavilion use request on Thursday, September 7, 2017 from 5-9pm by E. Hammond was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve Municipal Hall use request on Saturday, October 14, 2017 from 4-6pm by Highland Acres Road Association for a meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to approve Municipal Hall use request on Saturday, November 4, 2017 from 12pm to 8pm by DFL for their end of season awards ceremony/party was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **ADDED Motion** to approve nine (9) township attendees at the Pike County Association of Township Officials Convention on Friday, October 6, 2017 at the Inn at Lackawaxen from 8am to 2pm at a cost of \$200 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **ADDED Motion** to no longer require the presence of a constable at Board of Supervisors meetings unless otherwise warranted and to provide a letter thanking Mr. Hammond for his service to the township was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **ADDED Motion** to request the township solicitor to draft a letter to Miracle Recreation Equipment Company to remove the gravity rail at Akenac Park from the playground and reimburse the township \$14,940 as outlined in the June 15, 2017 agreement was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Annual Township Harvest Festival at Akenac Park on Saturday, September 23, 2017 from 11am to 4pm.

Planning Commission and Board of Supervisors joint public hearing on the Birchwood Lakes Community Association maintenance building located on Tamarack Road and Evergreen Drive



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for the purpose of applicant's request for a land development and conditional use on said property, with said hearing to occur on Wednesday, September 27, 2017 at 7:15pm.

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Ms. Corbett provided a report on the number of calls in 2017 by Delaware Township Volunteer Ambulance Corps. Ms. Corbett further went on to explain the 2010 ambulance is in need of a new engine and transmission which will cost \$30,000. The second ambulance is in need of \$900 worth of work for compressor repair. The ambulance corps is requesting a donation from the township to assist in the cost. Ms. Corbett also announce the DTVAC would be seeking a tax millage at the upcoming budget meeting with the Supervisors.

With no further public comment, **motion** to recess the regular meeting and open executive session regarding personnel was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to close the executive session and adjourn the meeting was made at 8:32 p.m. by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Hough, Henderson. Nay: None **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer